

Bespoke Reports

We have had a growing number of requests for the ability to tailor PPA reports for specific people or recruiting/developing certain roles within an organisation. We are now able to offer the facility to create reports based on constituent parts from the large range of existing PPA reports.



What is a Bespoke Report?

We have had a growing number of requests for the ability to tailor PPA reports for specific people or recruiting/developing certain roles within an organisation. We are now able to offer the facility to create reports based on constituent parts from the large range of existing PPA reports.

How will I be able to create my own report?

Each PPA report is comprised of different sections for example, Executive Summary consists of:

- General Characteristics
- How to Maximise Potential
- Responsibilities Appropriate.

The main headings of the How to Manage report consists of:

- Managing
- Motivating
- Communicating
- Directing
- Supporting
- Delegating

And for a Call Centre Audit there are:

- Understanding and responding to client need
- Imparting information
- Problem solving

- Demonstrating persistence and sensitivity
- Response to peer work loads
- Managing aggression and understanding clients
- Proactively promoting products, services and concepts

Bespoke reports allow you to pick and mix headings from different reports – a minimum of 10 paragraphs to a maximum of 20. So, for example, you might be recruiting a Marketing Assistant and want to tailor their PPA report, so you could select, using the above as an example:

- How To Maximise Potential
- Responsibilities Appropriate
- Managing
- Motivating
- Supporting
- Imparting Information
- Problem Solving
- Managing aggression and understanding clients
- Proactively promoting products, services and concepts

Being able to tailor reports in this way allows you to set up and save your own standard report for any position you might be recruiting for e.g. senior management, middle management or any specific functional division.

Pricing

6 + 24 units

Benefits

Flexibility – a report can be tailored for whoever a person reports into e.g. two different reports, one for their line manager and another for their departmental manager or managing director

Tailored to a specific job – an organisation might want to create its own reports for specific roles within it, which are not covered completely by existing reports

Adaptability – favourite paragraphs of existing reports can be compiled into one new report

Individuality – organisations can create their own 'house-style' report

Choice – a greater choice of report styles through the ability to compile different paragraphs from existing PPA reports

Responsiveness – by providing tailored reports Thomas and PPA are able to respond to the individual needs and issues of businesses